** AWARD NOMINATION FORM**

For Award Year: \_\_\_\_\_\_\_\_\_

For the **AIChE Management Award**: Send an electronic copy of this form, supplemental sheets, supporting letters and documents by email to [awards@aichemgmt.org](mailto:awards@aichemgmt.org).

Deadlines and description of the award are listed on the AIChE website:

<https://www.aiche.org/community/awards/management-award>

# Background Data

|  |  |
| --- | --- |
| Date submitted |  |
| Name of nominee |  |
| Date of birth |  |
| Present position (exact title) |  |
| Employer/Affiliation |  |
| Email |  |
| Phone number |  |
| Physical address |  |
| Nominator’s name, address, phone number and email |  |
| Nominator’s signature |  |

# University Education (completed)

|  |  |  |
| --- | --- | --- |
| **Institution** | **Degree** | **Major / Years** |
|  |  |  |
|  |  |  |
|  |  |  |

# Positions Held

|  |  |  |
| --- | --- | --- |
| **Organization** | **Position/Title** | **Dates of employment** |
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# Citation of accomplishments on which the nomination is based

(complete the following tables addressing quantitatively each of the five criteria of the award)

**Management and leadership**

(describe how the nominee may have developed, used, or implemented techniques that made the nominee stand out)

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| --- |
|  |

**Work responsibility**

(describe positions of highest responsibility by the nominee, quantifying and addressing level of authority, staff directed, new programs initiated, budget levels, and anything else you consider relevant for this criterion)

|  |
| --- |
|  |

**Professional involvement**

(describe professional activity in which the nominee stood out by contributing to organizations and/or the general public)

|  |
| --- |
|  |

# University and professional society affiliations

(describe involvement with universities and professional societies, highlighting offices held with dates, and impact achieved through such involvement)

|  |  |  |  |
| --- | --- | --- | --- |
| **University/Professional Society** | **Office held** | **Dates** | **Impact of involvement** |
|  |  |  |  |
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# Awards and recognitions

(list awards and recognitions, membership in honorary societies, including date and significance of each award or honor received)

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You may include a CV of the nominee with no more than three pages.

# Supporting Letters

Letters from no more than four individual endorsers (including the nominator). Supporting letters cannot be all from the company with which the nominee is currently or was previously affiliated. List the name and affiliation of endorsers for which support letters are provided in the table below.

|  |  |
| --- | --- |
| **Name** | **Affiliation** |
|  |  |
|  |  |
|  |  |
|  |  |

***Deadline for Management Award nomination is March 31 each year.***

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