

ETHYLENE PRODUCERS' TECHNICAL SUBCOMMITTEE MEETING

Date: Thursday: December 7, 2017

Time: 4:30 to 5:30 PM CDT

Agenda

Members: VK Arora, Jack Buehler, Heath Chisholm, Bala Devakottai, Rob Fox, Sanjeev Kapur, Robert Krinock, Aivars Krumins, Ravi Lal, Darren Le Geyt, Krishna Merchant , Humera Rafique, Mike Tallman, Mark Whitney, Greg Yeo, Tim Zygula, Thomas Wieslaw

1. Reading of the anti-trust statement
2. Five Minutes on Safety
3. Approval of Previous Meeting Minutes
 - a. Update on previous meeting action items
4. Any direction/comments from main EPC – Greg
5. Discuss sessions for 2018 conference
 - a. Fundamentals - Jack B / Bob K
 - b. Quench Tutorial Session – Bala / VK
 - c. Discuss paper and presentation reviews for the sessions, how will we ensure quality?

Remaining Meeting Dates for 2018 Conference Cycle:

* Feb 1, 2018

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DRAFT Minutes

Action items denoted in **bold underline**.

Location: WebEx

Members: VK Arora, Jack Buehler, Heath Chisholm, Bala Devakottai, Rob Fox, Sanjeev Kapur, Robert Krinock, Aivars Kruminis, Ravi Lal, Darren Le Geyt, Krishna Merchant , Alberto Morales, Humera Rafique , Mike Tallman, Mark Whitney, Greg Yeo, Tim Zygula, Thomas Wieslaw

Present: Jack Buehler, Bala Devakottai, Rob Fox, Sanjeev Kapur, Robert Krinock, Aivars Kruminis, Ravi Lal, Humera Rafique , Mike Tallman, Mark Whitney

Absent: VK Arora, Heath Chisholm, Darren Le Geyt, Krishna Merchant , Humera Rafique , Greg Yeo, Tim Zygula, Thomas Wieslaw

Distr: Above + ethyleneproducerscommittee@gmail.com

AGENDA

1. Reading of the Anti-Trust Statement :

No activity of the Committee shall involve the exchange, collection or dissemination among competitors of information, or be used for the purpose of bringing about or attempting to bring about any understanding or agreement, written or oral, formal or informal, express or implied, among competitors with regard to costs, prices or pricing methods, terms or conditions of sale, distribution, production quotas or other limitations, on either the timing, or volume of production, or sales, or allocation of territories or customers.

2. Five Minutes on Safety

The roads are wet – be careful when driving. Low temperatures will also lead to low tire pressure, the handling of your vehicle will be affected.

3. Main committee confirmed quench tutorial will be on Thursday
Reviewed schedule from M. Tallman:

**Dec 13th Chairs Accept or Reject
Papers & Order Sessions**

**Jan 10th Draft Schedule Ready
Jan 17th Comments From Chairs Due
Jan 19th Final Program Posted, Online,
Registration Opens**

4. Discussion on sessions for 2018 conference:

Session #1 - Fundamentals

- The top 6 papers have been selected
 - o All authors emailed to confirm need for written paper and presentation
 - o All authors have confirmed participation
 - o Other papers not selected will be informed
- Requested papers by 3/12, presentations by 4/2

Session #2 – Quench Tutorial

- Will have 5 presentations: Linde, KBR, Nova, Sasol, and Braskem (w/ Pall)
- KBR & Linde will be before break, Operators after
- All will be presentation only – PowerPoint with speaker notes

Group discussion held on review of papers and presentations:

- Papers – reviewed for technical accuracy, not editing
- Presentations – ensure they are not a sales pitch
 - o Presentation clarity/visuals will be reviewed
 - Note that rooms will be big, longer as opposed to wider

Session chairs will be responsible for coordinating reviews for their sessions – TSC members will assist as requested.