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MAC eNews

Pre-Meeting Bulletin! November 2016

**Fall Meeting 2016, San
Francisco, CA**



***Minority Affairs Committee Business Meeting,
Monday November 14, 2016 @ 4:00 – 6:00 p.m.
Union Square 11 (Hilton San Francisco Union Square)***

Meeting Agenda

MinorityAffairsCommittee

Welcome and Introductions

4:00 - 4:05, K. Lee Presenting

By-Laws Proposal: Awards

SubCommittee

4:05 - 4:25, K. Lee

By-Laws Update

4:25 - 4:35, O. Shelton

Elections

4:35 - 5:00, K. Lee

Fundraising Report

5:00 - 5:15

Treasurer's Report

5:15 - 5:25, J. Howard

Scholarship Report

5:25 - 5:35, E. Dada

PMI Proposal Update

5:35 - 5:45, S. Reeves

Minority Faculty Forum Update

5:45 - 5:55, K. Lee

Volunteer Opportunities

5:55 - 6:00, J. Abel

Adjourn

2016 AICHe Annual Meeting

Hilton San Francisco Union Square

November 13-18, 2016

Minority Affairs Committee Events

Women's Initiatives Committee (WIC) Meeting (All Welcome)

Sunday, November 13, 2016: 5:15 PM - 6:15 PM

Taylor (Hilton San Francisco Union Square)

Minority Faculty Forum (MFF) Reception

Sunday, November 13, 2016: 9:00 PM - 11:00 PM

Golden Gate 5 (Hilton San Francisco Union Square)

Diversity and Inclusion in the Classroom

Monday, November 14, 2016: 8:00 AM - 10:30 AM

Continental 2 (Hilton San Francisco Union Square)

MAC Chemical Engineering Forum (Invited Talks)

Monday, November 14, 2016: 12:30 PM - 3:00 PM

Union Square 17 & 18 (Hilton San Francisco Union Square)

Minority Affairs Committee Business Meeting

Monday, November 14, 2016: 4:00 PM - 6:00 PM

Union Square 11 (Hilton San Francisco Union Square)

Minority Affairs Committee (MAC) Reception

Monday, November 14, 2016: 7:00 PM - 9:00 PM

Union Square 1 & 2 (Hilton San Francisco Union Square)

AICHe
Statement of Revenue and Expenses
For the Eight Months Ending August 31, 2016

Minority Programs 20-481

Acct	Description	2016 August Actuals	2016 Y-T-D Actuals
Revenue:			
40702	Contributions - Members	\$2,905.00	\$4,972.00
	Total Revenue	2,905.00	4,972.00
Direct Expenses:			
51225	Audio Visual Equipment Rental	0.00	879.39
52201	Telephone	0.00	17.82
54101	Site Costs - Coffee/Beverages	0.00	402.83
55115	Scholarships	0.00	(1,000.00)
	Total Expenses	0.00	300.04
	Net Income - Profit/(Loss)	2,905.00	4,671.96

Rpt: Fnd - P&L

Date: 09/20/16

MAC Leadership 2016

Chair: Kathy Lee kathy.m.lee@exxonmobil.com
 Vice Chair: Belinda Akpa belinda.akpa@gmail.com
 Treasurer: Joe Howard noirmal@aol.com
 Secretary: DeMarcus Hunter demarcushunter@yahoo.com
 Officer: Emmanuel Dada emmanuel.Dada@ymail.com
 Staff Liason: James Abel jamea@aiche.org

Contact the Editor:

Michael Chee-Awai michael.a.chee-awai@vanderbilt.edu

MAC Minutes

Grand Ballroom K, Hilton-Americas
Monday, April 11, 2016

Chair: Kathy Lee

Chair-Elect: Belinda Akpa

Treasurer: Joe Howard

Secretary: DeMarcus Hunter

Communications/Newsletter: Michael Chee-Awai

Call to order 4:05 pm

*** Introduction, overview and changes to agenda announced**

*** SIOC report (K. Lee, Z. Gephardt, K. Ziemer)**

Spring Meeting event – SafeZone Workshop, Tuesday 3:30 followed by reception at 5 pm. This workshop was developed by ASEE for LGBTQ community. There will be another Fall workshop that will have an academic focus.

Signing of Memorandum of Understanding with NSBE – NSBE executive director Karl Reid, AICHe President Greg Stephanopoulos, Former AICHe President Otis Shelton and others from AICHe present came to sign MOU (Monday, April 11, 2016). This is a tremendous opportunity to have access to statistics and undergraduate community and to come together to strategize about support for under-represented minorities in chemical engineering.

AICHe was invited to attend the 50K coalition workshop. Four societies comprise the 50K Coalition Leadership Circle: NSBE, the American Indian Science and Engineering Society, the Society of Hispanic Professional Engineers, and the Society of Women Engineers. –

See more at: <http://news.asce.org/asce-hosts-50k-coalition-workshop-to-strategize-for-greater-inclusion/#sthash.vamP6527.dpuf>

*** Scholarship/mentorship report by E. Dada**

In the period 1994-2015 MAC has given 418 scholarships, some led to PhDs

In 2015, 15 college scholars, 12 freshmen scholarships

In 2014, 8 college scholarships, 22 freshman scholarships

The Scholarship committee has added a mentorship volunteer from U.Penn working with E. Dada

Need volunteers to evaluate applications for next cycle.

Please contact Emmanual.Dada@ymail.com

*** Discussion: How to Fund Next Year – Kathy Lee**

Although the MAC endowment fundraising has begun, Mac endowment won't bear fruit in next years so we need a way to fund the next years. [\$7K has been raised so far]

Q. What about funding stream via dues check-off; also typically funding request have been made to foundation in past.

projects. It will not fund on-going projects. Therefore, our strategy is

1. MAC Futures Fund.
2. Dues check-off. Unfortunately, \$\$ have decreased in 2015.
3. Individual donors. We will appeal to individual donors this year.
4. Use company matching funds.
5. Learn to ask local sections for funds.

South Texas Section donated \$5K last year and will again this year

*** Foundation Addresses MAC – Eduardo Planc**

Others from the Foundation: Cathy Diana, Ayesha Mahmooda

*** New Project: HBCU/MI Report (see PPT presentation)**

Dr. Sheena Reeves presented a plan (HBCU Inclusion Plan) to connect MAC to student chapters at Minority Serving Institutions.

Highlights:

Research into degrees awarded
 Three institutions chosen to pilot this program
 Foundation request for funds
 Potential partnering with NSBE

*** New Project: Formation of MAC Advisory Board – Otis Shelton, Chair**

(National Advisory Board and Leadership Development)

This is a new committee that MAC is exploring.

Goals

To advise MAC Leadership on critical issues
 To be a resource of issues, history, barriers to minorities in engineering
 Develop strategies to propose for addressing/barriers
 Provide input (to be accepted or rejected) by Executive committee

Action

Prepare DRAFT Charter addressing, objectives, scope, goals, high level accountability matrix, deliverables and measures of success.
 Work with MAC's ByLaws Committee to define bylaws for Advisory Board.
 Suggest formation of MAC bylaws committee to identify need for specific bylaw changes and why

*** New Project: Formation of MAC/AICHe Fellows Council – T. Mensah, Chair**

This is a new committee that MAC is exploring

Mission: Significantly increase the number of minority engineers' AICHe Fellows

Goals:

Maintain evergreen list of minority engineers who appear eligible for AICHe Fellows nomination
 Seek and identify sponsors for AICHe Fellows nominations
 Track AICHe Fellows nomination submissions and address roadblocks

Action:

Prepare proposed strategy for increasing number of minority engineering AIChE Fellows

*** Treasurer Report (See slide):** Joe Howard

There has been a drop in Dues check-off from 23K to 14K from 2014 to 2015. Staff has been asked to investigate what changed. Can we know if electronic dues bill presents dues check-off option?

One-time large revenue and large one-time expense due to MAC@25 Foundation funding

Fall Meeting Item: Think about succession/elections

Attendance

Otis Shelton

Soni Oyekan

Syamal Poddar

Kate Ziemer

Emmanuel Dada

Irvin Osborn-Lee

Kathy Lee

James Abel

Zenaida Otero Gephardt

Megan Donaldson

Cathy Diana

Elroy Christie

Timothy O. Odi

Ayesha Mahmooda

Bette Lawler

Humbert Joseph Howard

Gordon Ellis

Telecon:

Isaac Gamwo

Christine Grant

Thomas Mensah