



American Institute of Chemical Engineers Dallas Section

AIChE Dallas Section Executive Committee Meeting Minutes (January 22, 2019)

The Executive Committee (EC) meeting was held at Two Guys from Italy, 11637 Webb Chapel Road, Dallas, Texas, starting at 6:05 pm.

The following officers and directors attended:

Chair: Andy Moore
Vice Chair: Julia Tossetti
Treasurer: David Brower
Past Chair: Jason Ballengee
Director: Jim Clay
Director: Jim Muhitch

A quorum was present. Director Thut delegated his proxy to Chair Moore. Secretary Aguirre excused himself due to being out of the country.

The following topics were discussed:

1) Chair's Report

The Young Professionals (YP) award was discussed. The following questions were posed: Should there be a technical route? Can YPs get the award for contributions to the local section, or for work in their career? It was decided that more work is needed. Statistics for Constant Contact usage were given. The general trend is about 20% open rate, 5% click rate. These values apply to the massive send-outs.

2) Vice Chair's Report

Tossetti reported on the upcoming science fair. She will mail a section-wide recruiting email to help get judges. Possible speakers and the planned 2019 Symposium were discussed. The Vice Chair is in contact with John Kuruvilla at University of Texas Denton. He is open to speaking to the local section and providing introductions to colleagues who may benefit from the Fall Symposium. Unless he volunteers, John Spessard will present in February 2019.

Chair Moore may have found a host for our Symposium; it may be Halff Associates. Director Muhitch reported that Lipotec has not confirmed a date for the plant tour despite his efforts to reach out. If we do not get a tour for March (February is not likely), he is open to presenting that month. Question posed: Is it worth pursuing a tour of the Peerless facility?

3) Treasurer's Report

The section spent about US\$650 for the Christmas Party. No new dues have been received from headquarters.



4) Secretary's Report

The November 2018 EC and Section meeting minutes were posted in the section website.

<https://www.aiche.org/community/sites/local-sections/dallas/meeting-presentations-minutes>

5) 2019 Symposium

Chair Moore provided a list of local startup incubators. Each EC member will contact one to promote interest in our upcoming Symposium. The assignments are the following:

- Muhitch: Center for Innovation at UT Arlington.
- Brower: Institute for Innovation & Entrepreneurship's Venture Development Program (UTD).
- Clay: NTEC Inc., Frisco.
- Tossetti: Pipeline at BioCenter at UT Southwestern Medical Center.
- Ballengee: STARTech Early ventures.
- Moore: TECH Fort Worth.
- Thut: Tech Wildcatters.
- Aguirre: UNT Technology Incubator.

The target date of October 2019 for the Symposium was reiterated. Vice Chair Tossetti will contact member Ram to confirm his plans to lead this effort. Director Clay will investigate a possible Symposium venue.

The Executive Committee adjourned at 6:35 pm.



**AICHE Dallas Section
Meeting Minutes (January 22, 2019)**

A Dallas Section meeting followed at 7:05 pm, with 27 participants. The list of attendees is attached.

Each officer gave their reports as already documented above. Shahmeer Mirza started his presentation at 7:15 pm. The meeting adjourned at 8:00 pm.

Fernando J. Aguirre
Secretary
February 24, 2019
(Notes provided by Vice Chair Tossetti)



Meeting Attendees

- 1) Bob Stevens
- 2) Evelyn Kelly
- 3) Karl Gutzke
- 4) Donald Miller
- 5) Jason Ballengee
- 6) Jim Clay
- 7) David Dickey
- 8) Andrew Moore
- 9) Joe Barth
- 10) Julia Tossetti
- 11) Fred Eisen
- 12) Renee Hale
- 13) James Muhitch
- 14) Mike Kalkstein
- 15) Kamini Rao
- 16) Kevin Brassette
- 17) David Hill
- 18) Tom Donnelly
- 19) Shahmeer Mirza
- 20) John Spessard
- 21) David Brower
- 22) Bruce Stevens
- 23) Eric Hill
- 24) Troy Miller
- 25) Michael Galante
- 26) Marianne Mofa
- 27) Lee Vickers