

American Institute of Chemical Engineers - Dallas Section

Minutes - Executive Committee Meeting - August 19, 2023

Submitted by David Dickey - Treasurer and acting Secretary

The meeting was held at The Ranch at Las Colinas, Irving, TX

In attendance:

Fernando Aguirre
David Dickey
Jennifer LaCour
Billy Jack (B.J.) Riddle
Chuck Neubecker
Jim Muhitch

Excused:

Julia Tossetti

The meeting was called to order by Fernando. He welcomed the 2023-2024 Executive Committee (EC):

Chair: Fernando Aguirre
Vice Chair: Jennifer LaCour
Treasurer: David Dickey
Directors: Jim Muhitch
B.J. Riddle
Chuck Neubecker

Each committee member presented a brief background of their previous locations and experience.

David provided the Financial Report for the past fiscal year 2022-2023. (The financial report and related documents are attached to these minutes. The financial report includes a list of expenses in General Supplies for 2022_2023.) A proposed Budget for the coming fiscal year 2023-2024 was included. The budget will be discussed and approved at the next Executive Committee meeting in late September (tentatively planned for Zoom on 9/21).

The following volunteer assignments were announced:

PDH certificates: Richard Thut
Name tags for meetings: B.J. Riddle
Managing Zoom account: Julia Tossetti
Newsletter and announcements: Jennifer LaCour and Fernando Aguirre
Secretary: Volunteer at each meeting

Guest speaker for September:

Arranged by Chuck Neubecker - Topic Expert Witnessing by Engineers

Other guest speakers:

To be arranged by B.J. Riddle - Rain Fresh Water company.

possible tour later

To be arranged by Jennifer LaCour - presentation or tour of Texas Instruments facility.

B.J. proposed plans for a Christmas Party at Dunston's Steak House. Preliminary dates of Friday December 1 and December 8 are being considered subject to availability. Menu, costs, and other arrangements will be developed by B.J. for discussion at next committee meeting.

New Business:

Local membership was discussed briefly. Committee members were solicited for project ideas.

September meeting planned for Tuesday evening September 26 at Two Guys.

David Dickey
8/21/23

AIChE Dallas Local Section FY2023-24

Bank Statements ->

	Budget	YTD	% of Budget	Jul-23	Aug-23	Sep-23
INCOME						
Dues	1,300.00	0.00	0.00%			
Interest/Dividends	0.00	0.00	0.00%			
Contributions from local members	50.00	0.00	0.00%			
Event revenues	875.00	0.00	0.00%			
Corporate contrirutions	0.00	0.00	0.00%			
Grants	0.00	0.00	0.00%			
Other Income	0.00	0.00	0.00%			
TOTAL INCOME	\$2,225.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
EXPENSES						
Speaker expenses	300.00	0.00	0.00%			
Mailing and printing	0.00	0.00	0.00%			
Meal expenses	975.00	160.73	16.49%		160.73	
STEM Scholarship	300.00	0.00	0.00%			
Communications	600.00	136.74	22.79%	45.58	45.58	45.58
General supplies	200.00	0.00	0.00%			
Awards	0.00	0.00	0.00%			
Plant tour	0.00	0.00	0.00%			
Symposium	0.00	0.00	0.00%			
Membership outreach	350.00	0.00	0.00%			
Discretionary fund	0.00	0.00	0.00%			
TOTAL EXPENSES	\$2,725.00	\$297.47	10.92%	45.58	206.31	\$45.58
INCREASE/DEFICIT	(\$500.00)	(\$297.47)				
Bank account balance	\$11,190.82			11,645.24	11,438.93	11,393.35
<Jun. 30, 2023	\$11,690.82					

General Supplies Amazon

Date	Amount	Description
08/15/22	74.45	Projector Carrying Case - USB-HDMI Adapter - HDMI Cable
08/15/22	541.24	Epsom VS3260 Projector
08/31/22	16.22	USB B to USB C Cable - USB A to USB B Cable
09/26/22	24.89	USB C 3 USB C Ports & Card Reader
09/26/22	57.35	HDMI iPhone Adapter - Microphone iPhone Adapter
03/06/23	39.92	9V Rechargeable Batties - ML1.3-12 Volt Rechargeable Battery
04/07/23	122.93	Jabra 510 Wireless Bluetooth Speaker
04/07/23	9.73	3.5mm Audia Cables
04/10/23	204.68	Jabra 510 Bluetooth Speaker
04/10/23	4.86	6.35mm plut to 3.5mm Socket - Microphone Jack
05/04/23	-122.93	Return Credit Jabra 510 Wireless Bluetooth Speaker
	973.34	Total