



# American Institute of Chemical Engineers Dallas Section

## AICHE Dallas Section Executive Committee Meeting Minutes (October 23, 2023)

The Executive Committee (EC) meeting was held via Zoom starting at 7:00 pm.

The following officers and directors attended:

Chair: Fernando J. Aguirre  
Vice Chair: Jennifer LaCour  
Treasurer: David Dickey  
Director: B. J. Riddle  
Director: Chuck Neubecker  
Director: Jim Muhitch

Chair Aguirre opened the meeting and displayed the agenda. A quorum was present.

The following topics were discussed:

### **Slides for October 24, 2023, meeting**

Reviewed the slides, including upcoming programming. Neubecker indicated he would suggest Jacob Niemeier to present in January 2024, and if that is not possible consider February 2024 as a second option.

Riddle confirmed that the plans for the holiday dinner in December are set, with a fee of \$35.00 per person for dinner. Alcoholic drinks will be available as a cash bar. Dickey will review options for members to register and sign up for the holiday dinner.

### **Programming**

The following is the status of programming for the current fiscal year as of today.

<b>Meeting</b>	<b>Speaker or Event</b>
Oct 24, 2023	Milan Bender, Rain Fresh Bottled Water "The story of Rain Fresh bottled water"
Nov 28, 2023	Jim Muhitch, Galderma "Clinical trials: The American story"
Dec 8, 2023	Holiday Dinner, Dunston's Steakhouse
Jan 22, 2024	OPEN
Feb 27, 2024	OPEN
Mar 26, 2024	OPEN
Apr 23, 2024	OPEN



May 28, 2024	Fateme Rezaei, Missouri S&T University "Moon materials processing"
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**Financial report**

Dickey provided a financial report that will be shared with the members at the general meeting. The details follow below.

AICHE Dallas Local Section FY2023-24				Bank Statements ->			
	Budget	YTD	% of Budget	Jul-23	Aug-23	Sep-23	Oct-23
<b>INCOME</b>							
Dues	1,300.00	100.00	7.69%			100.00	
Interest/Dividends	0.00	0.00	0.00%				
Contributions from local members	50.00	0.00	0.00%				
Event revenues	875.00	0.00	0.00%				
Corporate contrirutions	0.00	0.00	0.00%				
Grants	0.00	0.00	0.00%				
Other Income	0.00	0.00	0.00%				
<b>TOTAL INCOME</b>	<b>\$2,225.00</b>	<b>\$100.00</b>	<b>4.49%</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$0.00</b>
<b>EXPENSES</b>							
Speaker expenses	300.00	50.41	16.80%				50.41
Mailing and printing	0.00	0.00	0.00%				
Meal expenses	975.00	160.73	16.49%		160.73		
STEM Scholarship	300.00	0.00	0.00%				
Communications	600.00	182.32	30.39%	45.58	45.58	45.58	45.58
General supplies	200.00	0.00	0.00%				
Awards	0.00	0.00	0.00%				
Plant tour	0.00	0.00	0.00%				
Symposium	0.00	0.00	0.00%				
Membership outreach	350.00	0.00	0.00%				
Discretionary fund	0.00	0.00	0.00%				
<b>TOTAL EXPENSES</b>	<b>\$2,725.00</b>	<b>\$393.46</b>	<b>14.44%</b>	<b>45.58</b>	<b>206.31</b>	<b>\$45.58</b>	<b>\$95.99</b>
<b>INCREASE/DEFICIT</b>	<b>(\$500.00)</b>	<b>(\$293.46)</b>					
Bank account balance	\$11,190.82			11,645.24	11,438.93	11,493.35	11,397.36
<Jun. 30, 2023	\$11,690.82						

The Executive Committee meeting adjourned at 7:20 pm.

Minutes recorded by Fernando J. Aguirre, Chair  
October 23, 2023