



American Institute of Chemical Engineers Dallas Section

AIChE Dallas Section Executive Committee Meeting Minutes (June 19, 2024)

The Executive Committee (EC) meeting was held via Zoom starting at 7:00 pm.

The following officers and directors attended:

Chair:	Fernando J. Aguirre
Treasurer:	David Dickey
Director:	B. J. Riddle
Director:	Chuck Neubecker
Director:	Jim Muhitch

Vice Chair LaCour excused herself as she had another commitment at the same time. Chair Aguirre opened the meeting, displayed the agenda, and volunteered to take notes this time. A quorum was present. The following topics were discussed:

Executive Committee elections underway

Aguirre reported that the election of the Executive Committee to serve from July 1, 2024, to June 30, 2025, is in progress, ending on Monday, June 24, 2024. The results will be reported at the section meeting on June 25, 2024.

Slides for June 25, 2024, meeting

Reviewed the slides for the upcoming section meeting and discussed programming. While the presentation for this month (June) is set, we discussed possibilities for the following fiscal year. Director Muhitch indicated that he may be able to present at one of the section meetings next year.

Financial report

Treasurer Dickey shared the latest financial report and confirmed that he submitted the 2023 Financial Report for the section to AIChE headquarters. He agreed to share the latter with the current Executive Committee members as well as the candidates being considered to join the EC next year.

Aguirre reported that he had worked out a procedure with AIChE staff to waive local dues for members we identify. This was a follow up to our offer to national members in the region, who are not local members, to waive their current year's local dues if they attend one of our meetings or events in person. The procedure is to send a list of any members eligible for this benefit to localsections@aiiche.org.

Local Sections Annual Report 2023

Aguirre informed the group that the Local Sections Annual Report for 2023 had been recently distributed to all section officers and mentioned that he had asked AIChE staff for our section's metrics.



Other business

Director Muhitch mentioned that the AIChE 2025 Spring Meeting will be held in Dallas, which might be a good opportunity for local members to participate. Aguirre agreed to ask staff at AIChE headquarters whether they needed any local volunteers to assist at the 2025 Spring Meeting.

The Executive Committee meeting adjourned at 7:35 pm.

Minutes recorded by Fernando J. Aguirre
July 12, 2024