



American Institute of Chemical Engineers

Dallas Section

AIChE Dallas Section Executive Committee Meeting Minutes (October 16, 2024)

A Dallas Section Executive Committee meeting was held via Zoom on October 16, 2024, starting at 7:30 pm with 4 participants. The list of meeting attendees is provided below:

Meeting Attendees

- 1) Jennifer LaCour, Chair
- 2) Billy Jack "B.J." Riddle, Treasurer
- 3) Fernando J. Aguirre, Past Chair
- 4) Jim Muhitch, Director

Minutes

- Meeting Preparation
 - The slides for the October meeting were reviewed. Jennifer will add more information about the holiday dinner to the slides (the invitation that B.J. has created). It was suggested that the financial update on the slides should be kept to the previous full month (for example, report through September for the October meeting).
 - October presenter David will be using his computer to present. Jennifer will bring the local section business/intro slides on USB drive and also bring her computer as backup.
- Meetings/Events
 - Jim Muhitch introduced a meeting idea for sometime in 2025. He can give a talk on the development of a new drug approved by the FDA, and could be a joint meeting with Bio North Texas at their facility, possibly a breakfast or evening reception with drinks and appetizers. EC meeting attendees suggested that an evening event would be first choice if possible. 2025 programming is fully open so far for the local section.
- Holiday Dinner
 - Jennifer will start preparing a Constant Contact email with the details for the holiday dinner to send out before the November meeting (compilation of the invitation/menu/payment instructions that B.J. has worked on).
 - B.J. has set up Zelle with the new business account so that Zelle can be a payment option for the holiday dinner. There are no fees to pay or receive funds through Zelle.
- Other business
 - Fernando to ask about how our local section can be involved in the AIChE spring meeting at the October conference that he will be attending in person.
 - B.J. suggested that those interested in K-12 outreach ideas read the Bee a Chem E article in this month's issue of CEP, and/or the Bee a Chem E website.