

AIChE Susquehanna Local Section

Board Meeting Agenda for Jan. 23, 2018, 5:30-7:30 pm
The Hershey Company Technical Center, Conference Room 852

1. Susquehanna Section Organization for 2018

Chair – **Peter Kabatek** (pkabatek@aol.com)

Vice Chair – **Lou Felice** (lfelice@hersheys.com)

Secretary – **Marina Venezia** (mvenezialax@gmail.com)

Treasurer – **Charles Merris** (cmerris@msn.com)

Program Coordinator – **Andrew Raffa** (andrewraffa@zoominternet.net)

Webmaster – **Josh Marteny** (joshmarteny@gmail.com)

Membership Coordinator – **Agustin Conesa** (aconesa@hrg-inc.com)

Newsletter Editor – *Meeting organizer* prepares meeting notice, *Webmaster* publishes on Website, and *Chair* distributes to members – **Josh Marteny / Peter Kabatek**

Education Outreach (EO)/K-12 Coordinators – **Sue Benjamin, Lou Felice**

Student Awards/Scholarships/Shadow Program Coordinator – **Charles Merris**

CPEWC/E-Week & EO Committee Rep. – **Sue Benjamin** (sbenjamin@hersheys.com)

CASEF/Science Fair Judging & Awards – **Glen Foster** (glfoster@te.com)

Fundraising Coordinator – **Lou Felice**

Employment Coordinator – **Peter Kabatek**

Chair Emeritus – **John McCormick** (jhmccormick2002@yahoo.com)

Positions open:

- CPEWC Co-Rep. – attend meetings/conference calls for CPEWC with Sue Benjamin
- Section Historian – retain/file documents of historical significance; send scans of documents to *Webmaster*; prepare brochure with history of Susquehanna Local Section

2. Treasurer's Report – Charles Merris, and Fundraising – Lou Felice

- Financial statement for 2017-to-date and budget projection for 2018 (**Charles**)
- Mail donation checks / expense receipts to:
Charles Merris, 328 N. Homestead Drive, Landisville, PA 17538
- To encourage membership, charge non-members \$5 more for each catered dinner
- Students, retirees & unemployed get a dinner discount (i.e. \$5-10) depending on amount
- Charles to confirm if he can accept Local Section membership payments at meetings
- Include joining instructions in emails going to non-LS AIChE members: [Hyperlink](#)
- Update on fundraising (**Lou**)
- Scholarship plan for 2018 – Scholarship Award (**Charles**) – what will budget allow?
- CASEF Awards for 2018 (**Glen**): 2 awards for Chemistry, junior & senior; 2 awards for Environmental Science, junior & senior; 4 x \$100 = \$400 awards; \$200 net contribution from Susquehanna LS, \$100 contribution from Glen, and \$100 matching gift from TE Connectivity

3. Membership Report – Agustin Conesa

- Changes from July '17, including names of new, delinquent, and departed members

Category	Number as at Dec'17	Change from Jul'17
1. Susquehanna LS Paying Members:		
2. Non-LS AIChE members Living in the Region:		
3. Delinquent Members - who were LS Members in 2016 and have not paid their 2017 LS dues:		
4. Non-Members – who asked to be included in our meeting announcements:	76	-1
Total Email Distribution List:		

- Send Charles a list of retired members to help in finding a *Section Historian*: Ben Hertzler

4. Section Website – Josh Marteny

- <http://www.aiche.org/community/sites/local-sections/susquehanna>
- Website updated with our meeting info, including taking payments & RSVPs
- Update scholarship and shadow student applications for 2018
- LinkedIn group page - <https://www.linkedin.com/groups/8136517>

5. Support of CPEWC E-Week– Sue Benjamin, and CASEF – Glen Foster

- CPEWC E-Week update – <http://www.cpewc.com/events/events.html>
- Exhibit at Whitaker Center by Sue & volunteers – Sat. & Sun. Feb. 17-18, 2018
 - Sat. 10-4, Sun. 12-4, 2-hour shifts
- E-Week Breakfast Tues. Feb. 20 & E-Week Banquet Wed. Feb. 21
- CPEWC Awards – <http://www.cpewc.com/awards/awards.html>
 - Greg Gromicko selected for Engineer of the Year 2018
- CASEF Judging by Glen Foster & volunteers - <http://www.casef.org/>
 - HACC Campus, Blocker Hall, 8am-12pm, Tues. March 6, 2018

6. EO Committee / K-12 / Volunteer Activities –Sue Benjamin, Lou Felice

- CPEWC EO Committee update (**Sue – EO Chair**)
 - http://www.cpewc.com/ed_outreach/ed_outreach.html
- Susquehanna Section EO activities update (**Sue, Lou**)
- Each person to keep list of EO activities and email to Sue quarterly
- School visits/presentations, School Days exhibits, Education conferences
- Next U.S. Science & Engineering Festival in Washington D.C. April 7-8, 2018 (**Lou**)
- Project Connect Grants for 2017/2018 (\$300 available), deadlines end of each quarter
 - <http://www.aiche.org/community/awards/project-connect-grants>
- Shadow Program plans for 2018 – Charles Merris and The Hershey Company (THC)
 - Mid-March return date for applications / mid-April program at THC
- Charles to forward school visit requests to volunteers and to *Chair* for distribution to members

7. Review of Sept.–to–Date Programs

- Sept. 26 – Peter Kabatek - Terry K. Hristofas, P.E., Senior Automation Engineer, Timothy Kuhn, Sr. Manager Engineering: *"Listerine Plant Tour"*, J&J, Lititz
- Oct. 19 – Peter Kabatek/Lou Felice - John P. Schmelzle, *"PADEP Air Permitting Requirements for Process Industries"*, Chocolate World, Hershey
- Nov. 9 – Rich Heiden - 2017 Energy Conservation Forum (AFE), Armstrong World Industries Campus, Lancaster
- Dec. 14 – Peter Kabatek - Dr. Darlene S. Schuster, AIChE Director of Technical Entities: *"Issues in Chemical Engineering for Food and Water"*, Choc.W., Hershey
- Jan. 9 – Peter Kabatek - Dr. Martin W. Bayes, Senior Principal Scientist, TE Connectivity: *"Electroplating at TE Connectivity"*, TE Connectivity, Middletown
- Jan. 23 – Peter Kabatek – Winter Board Meeting, THC, Hershey

8. Program Plans for 2018 Season

- Feb. 17-18 – Sue Benjamin – E-Week Whitaker Center Exhibit
- Feb. 20 & 21 – Sue Benjamin – CPEWC Breakfast, Messiah College; & CPEWC Banquet - Dr. Barry Brock, P.E., West Point: *"Non-Verbal Communication in the Workplace"*, West Shore Country Club, Camp Hill
- Mar. 6 – Glen Foster – Capital Area Science & Engineering Fair judging, Chemistry & Environmental Science, Jr. & Sr. categories, HACC Campus
- March – Andrew Raffa - Todd Stauffer, P.E., Director - Alarm Management Services, Exida: *"Alarm Safety"* (tbc)
- April – open
- May – Andrew Raffa & Charles Merris – Technical Presentation (tba) and Student Scholarship Presentation, Venue tba
- June – open
- July – Peter Kabatek – Summer Board Meeting
- Sept. – open
- Oct. – open
- Nov. – Rich Heiden – 2018 Energy Conservation Forum
- Dec. - open

Joint-society meetings – contacts & websites:

- ACS – Rebecca Lowe (bexlowe@me.com) - <http://sepsacs.sites.acs.org/>
- AFE – Rich Heiden (richheiden@aol.com) - <http://afe45.org/>
- ASQ – Adam Marsh (amarsh@ledgeinc.com) - <http://www.asq-harrisburg.org/>
- ASME – Rock Ciocci (rcc102@psu.edu) - <http://www.asmesusquehanna.org/>
- ASM International – Andrew Oltmans (aoltmans@mwn.com) - <http://asmsouthcentralpa.org>
- IIE – Mike Lalle (mlalle@ups.com) - <http://www.iienet2.org/>
- IFT – Serena Bitzer (serenabitzer@hersheys.com) - <http://keystoneift.org/>
- PSPE – Melissa Rohland. (melissa.rohland@bentley.com) - <http://www.pspehbg.com/>

Meeting ideas:

- AIChE Speaker's Corner – <http://www.aiche.org/community/local-sections/resources-local-section-leaders/speakers-corner>
- AIChE offers up to \$200 to reimburse the speaker's travel expenses
- Can use THC meeting room as the venue with Sodexo food service caterer
- Restaurants with meeting rooms: Aangan, Firehouse, HACC Catering, HERCO - Hershey Entertainment & Resorts, Hoss's, Messiah College Catering, Millworks, Piazza Sorrento
- Other venue suggestions: Troegs, Gilligan's, Vineyard at Hershey
- Technical speakers are available in our Mid-Atlantic region and from elsewhere

- Apple Valley Creamery Plant Tour, East Berlin
- Barry Callebaut cocoa bean processing facility tour, Philadelphia – *a half day trip*
- Brewery tour or winery tour – *as part of June or December social meeting*
- ChE outreach “summit” with local schools/students – *pull in speaker from National; invite local schools, teachers, students, counselors; Charles to reach out to his contacts*
- Church and Dwight York Plant Tour – *gummy vitamins, laundry detergent, cat litter – Josh*
- Climate change technical speaker – *continuing series – Peter*
- Domino Sugar refinery facility tour, Baltimore, MD – *a half day trip*
- Environmental issues related to air and water resources – *contacts?*
- Fed-Ex distribution center – *may not have ChE content – Lou*
- Greg Gromicko – *Josh to follow up about potential meeting ideas*
- Joint meeting with local college chapter – *This was attempted in the past; closest schools with ChE programs are PSU-State College, Lehigh, Bucknell, and distance between is typically prohibitive; volunteer(s) to reach out to school chapters for interest?*
- Marcellus Shale Coalition technical speaker on the shale gas industry – *Peter*
- Meeting in York area – *have York Technological Institute Culinary Arts Program cater it*
- PA State infrastructure – *contacts?*
- Renewable energy – *contacts?*
- Request local grad student to do a presentation on their project work – *contacts?*
- Speaker panel “Where are they now?” with the section scholarship recipients – *Charles*
- “Status of ChE as a Career” presentation – *Peter set request to June Wispelwey on 7/7/17*
- Susquehanna LS Members employers hosting/presenting a monthly meeting at their facility – *Program Coordinator contact members*
- York International Tour, York, PA – *contacts?*
- Review “Meetings Log” co-distributed with this agenda for meeting ideas
- 19 of 52 (36%) Susquehanna LS members attended at least one meeting in the last year

9. Historical Files

We have a box of historical documents condensed from John McCormick's files (meeting notices and pictures) to hand over to Section Historian once appointed.