

Fellows Council Virtual Meeting, June 17, 2024

11:00 AM PDT – Los Angeles/12:00 PM MDT – Salt Lake City/1:00 PM CDT – New Orleans/2:00 PM EDT – New York/9:00 PM AST - Saudi Arabia

MEETING MINUTES

Attendance: Derek Ward (DW), Bill Parrish (BP), Fernando Aguirre (FA), Anthony Fregosi (AFF), A Khogeer (AK), John O'Connell (JO), Lori McDowell (LM), Laura Dietsche (LD), Linda Bergeron (LHB), Mark Swintoniewski (MS), Jessica Winter (JW), Raymond Rooks (RR), Dan Lambert (DL), Ann Fornof (AF)

Action Item

1. LHB – Approval of FC Virtual Meeting Minutes_04_15_24_Draft_V1- Approved
2. LHB – Approval of FC Virtual Meeting Minutes_05_20_24_Draft_V2 – Approved – w/update regarding naming of Fellow's Endowment.
3. Annual Meeting Update – GG
 - a. Fellow's Breakfast will continue to be held on Tuesday. (Oct. 29th).
 - b. SHI/Fellows Session on Wednesday. (Oct. 30th). Gina is attempting to get funding for Food/Beverage.
4. Fellows Newsletter – AFF
 - a. 2024 Q2 Newsletter submission deadline: June 15th.
 - b. AIChE Foundation – AIChE Fellow's Endowment – We are attempting to reach 100% participation from the FC regarding donating to the AIChE Fellow's Endowment. It is not the amount that counts – it is about getting as many Fellows as possible to give something. This is known as "crowd funding" and is a very powerful tool to reach the minimum goal of \$50,000 to be able to use the fund. How close are we? You will find out in the upcoming 2024 Q2 Newsletter!
 1. Still need to promote the AIChE Fellow's Endowment – next step will be to have a "letter" go out from the FC Chair (LHB).
5. On Going Activities for 2024
 - a. Fellows Engagement Interest

1. LHB – 2022 Fellows Engagement Interest Survey – DS sent LHB a “template” to use for format data from the 2022 “survey”.
2. 2023 Fellows Survey
 - FA – Review of AIChE Fellows Survey 2023 Analysis.
 - Derek Ward (DW) – Will follow up on missing information from survey on K-12 questions.
 - DW – Will follow up with FA regarding reconciling the total number of Fellows on a list that FA has.
 - Should recognize Fellows who have been Fellows for 20+ years and are still active/answering surveys.
 - FA – has an Excel file to track SC/Fellows Connections. Anthony will get with Fernando regarding possible updates.
 - Question: Did Bill Parrish get sent the 2023 survey? – FA
 - Next step is to reach out to Fellows who have expressed interest per the 2023 survey soon - FA/LM

6. Fellows Council Governance

- a. Review of 2024 Council Membership Requirements.
- b. Bylaws “review team” (LD, DS, LHB).
 - Review team has questions regarding the by-laws – LHB has sent them (05/13/24) to GG for staff to answer.
 - Gina has forwarded questions to Heather to review.

7. New Business – All

- a. Raymond Rooks – Interaction with Students during Annual Student Conference – contact Raymond for details.
- b. AFF – Request the attendees of this meeting send their thoughts regarding FA’s 2023 survey analysis.

AFF - Supporting documentation sent to FC Committee Members

1. FC Virtual Meeting Minutes_04_15_24_Draft_V1
2. FC Virtual Meeting Minutes_05_20_24_Draft_V2
3. AIChE Fellows Survey 2023 Analysis
4. FC Meeting Agenda_06_17_24

Submitted by: Anthony Fregosi, 2024 Fellows Council Secretary